



6020 W. Chelsea Street
Tampa, FL 33634
Toll Free: 866.224.8939 ext 21
Phone: 813.884.2674 ext 21
Fax: 813.249.9790
eMail: support@pelltechnology.com

Please fill out this form in its entirety, sign at the bottom and include with your laptop.

Contact Name	Contact Address	Contact Phone Number
Estimate Number	Laptop Manufacturer/Model	BIOS & Windows Password

Please describe problem with unit: (list any special requirements) **Reuse your box?** Check box

Please check the box of all that is included with your laptop:

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> CD Rom | <input type="checkbox"/> HD size: _____ GHz | <input type="checkbox"/> Total RAM: _____ MB |
| <input type="checkbox"/> DVD Rom | <input type="checkbox"/> PCMCIA Card | <input type="checkbox"/> Recovery Disc |
| <input type="checkbox"/> CDRW | <input type="checkbox"/> Battery | <input type="checkbox"/> Misc: _____ |
| <input type="checkbox"/> Floppy Drive | <input type="checkbox"/> AC Adapter | <input type="checkbox"/> Other: _____ |

Okay To Delete Hard Drive Data. Hard Drive is Backed Up: Yes No

- Laptops are shipped using USPS Priority Mail with signature required unless otherwise requested.
- Pell Technology pays shipping back on all returns.
- Pell Technology is not responsible for lost, broken or damaged items in transit.

Please include this FORM along with the **ESTIMATE REPAIR TICKET** with the laptop.

Release of Liability Signature: _____ Date: ____ / ____ / ____

Office Use Only

Managers Notes:

--

Manager Signature: _____ Date: _____